

**FINE/COSTS PAYMENT SCHEDULE FOR  
OFFENSES THAT DO NOT REQUIRE A  
PERSONAL APPEARANCE IN COURT**

Speed – With no prior speed within the past 12 months	
01 - 20 mph over posted speed limit .....	\$143.00
21 - 35 mph over posted speed limit .....	\$160.00
36 + mph over the posted speed limit .....	\$210.00
Speed – with one prior speed within the past 12 months	
01 - 20 mph over the posted speed limit .....	\$160.00
21 - 35 mph over the posted speed limit .....	\$185.00
36+ mph over limit the posted speed limit .....	\$235.00
<b>A third speed within the past 12 months requires a personal appearance.</b>	
ACDA (Assured Clear Distance) .....	\$143.00
Texting while driving .....	\$160.00
Seat Belt - Driver.....	\$96.00
Seat Belt - Passenger .....	\$86.00
No Child Restraint/booster seat.....	\$120.00
No Operator’s License Expired 6 mos. or less .....	\$143.00
Failure to Maintain Control, Stop Sign, Traffic Lights, Fail Yield Right of Way, Turn Violations, Lane/Passing Violation (Except School Bus), Yield Emergency Vehicle.....	
Headlights/Tail lights, registration/tags, etc.....	\$143.00
Reckless Op off Hwy/Private Property .....	\$210.00
Overweight .....	(Officer computes)
Failure to Control or License Dog .....	\$143.00
Failure to Control or License Dog 2 <sup>nd</sup> Offense.....	\$185.00
Disorderly Conduct .....	\$210.00
Open Container (in public or in a vehicle) .....	\$235.00
Columbus/Franklin County Metro Park violations.....	\$135.00
All M4 ODNR Offenses (1st offense only).....	\$160.00

Please check the website under ‘Payments’ for any offense not listed above.

**Proof of Insurance**

If your citation is marked “NO” to Financial Responsibility (Insurance) Proof shown or you did not provide proof of insurance to the officer at the time the ticket/citation was issued, a copy of your insurance card or policy showing the beginning and ending dates of coverage must be shown to the Court. The policy/card must show the effective date of the policy include the date of the violation and the vehicle driven at the time the ticket/complaint was issued. **Insurance obtained after the violation will not be accepted can result in the suspension of your operator’s license by the Ohio BMV.**

**Frequently Asked Questions**

**Q: Must I appear in Court?**

A: If you intend on contesting (disputing) your ticket/complaint you must appear in Court on the date and time indicated on your ticket/complaint. You must also appear in Court if your ticket/complaint is marked “Personal Appearance Required.”

**Q: Will I have a trial on the court date stated in the ticket/complaint:**

A: No, the Judge will explain the charges and your basic legal rights and ask what plea you wish to enter. If you plead not guilty, the Judge will set your case for a Bench Trial – a trial that will be heard by the Judge. You can also make a not guilty plea by completing and filing the Not Guilty Plea form in this Guide by 4:00 PM the **business day prior to your court date.**

**Q: How can payments be made?**

A: Payments may be made by cash, US money order or personal check made payable to the **Marysville Municipal Court**, credit/debit card (MasterCard, Visa, Discover). online at [www.municourt.co.union.oh.us](http://www.municourt.co.union.oh.us) or by phone at (877) 793-7938 (a separate convenience fee is charged for online and phone payments). All non-cash methods of payments can be mailed to the address on the front of this booklet or in person during normal office hours or the ‘drop box’ located at the Police/Court facility. **The Court does not offer a payment plan for any offenses stated in the Fines/Costs schedule on Page 1.**

**Q: Can I ask for a continuance of my court date/payment date?**

A: Yes. You can complete and file the “Request for Continuance” form that is in this Guide by **4:00 P.M. of the business day before the court date.** Your court date/date payment is due will be continued for 1 week from the original court date. Only one continuance will be granted.

**Q: Can I avoid a conviction and “Points”?**

A: Sometimes. This Court offers a Traffic Safety Diversion Program for most traffic offenses. See Page 4 of this Guide.

**Q: What happens if I do not timely pay my fine/costs, file a Request for Continuance; file an Application for Traffic Safety Diversion; file a Not Guilty Plea, or come to court on my court date?**

A: A \$25.00 late fee will be assessed and a warrant for your arrest could be issued. In traffic cases, your driver’s license may also be suspended and additional fees by the Ohio BMV and the Court assessed.

You are encouraged to check the Court’s website at [www.municourt.co.union.oh.us](http://www.municourt.co.union.oh.us) to verify receipt of payment and for other information about your case(s).

**WAIVER OF TRIAL, GUILTY PLEA  
(WITH PAYMENT OF FINE AND COSTS)**

I waive my right to a trial, and plead guilty to the offense(s) charged and have enclosed payment as stated in the Fine/Cost Schedule on Page 1. I understand that full payment must be received by 4:00 P.M. on the court date stated in the ticket/complaint. I understand that a late fee of \$25 must be added if full payment is not received as stated above. I understand my license may be suspended if full payment of the fines/costs and late fee is not timely received and additional Ohio BMV and Court fees will be assessed.

My signature is my authorization for this Waiver and Guilty Plea and, if applicable, for a credit card/debit card charge on my account detailed below.

_____		_____
Defendant’s Signature		Print Name
_____	_____	_____
Ticket/Reference #	Court Date	Phone
Total Due	\$ _____	(Include late fee if applicable)
Method of Payment:	<input type="checkbox"/> Money Order	<input type="checkbox"/> Check <input type="checkbox"/> Credit/Debit Card
Card Number	_____	
CVV Number	_____	Exp. Date _____
Card Holder Name	_____	

**REQUEST FOR CONTINUANCE**

- 1) The court date for Ticket/Reference# \_\_\_\_\_ is currently scheduled for \_\_\_\_\_.
- 2) I request a one-week continuance of the hearing or payment of the fines/costs of my ticket.
- 3) I understand that this Request for Continuance must be received by **4:00 PM the business day prior to my court date;**
- 4) I understand that only 1 one-week continuance will be granted by this Court
- 5) I further understand that if I do not timely make payment or do not come to court at the new date and time, a \$25.00 late fee will be added and a warrant could be issued for my arrest and that my driver’s license may be suspended with Ohio BMV.
- 6) If the Court suspends my license, additional BMV, court fees and requirements could be added.

_____	_____
Defendant’s Signature	Printed Name

**TRAFFIC SAFETY DIVERSION PROGRAM**

To avoid a conviction and ‘points’ on your Ohio BMV Driving Record you have the option of participating in the Court’s Traffic Safety Diversion Program. If you choose to participate in the program and you meet the eligibility requirements stated below, you must do **all** of the following:

1) mail or deliver in person the completed Application for Traffic Safety Diversion Program on Page 5 along with the total amount of the fines/costs for the offense by **4:00 PM on your court date**; The amount of the fines and costs cannot be paid online or by phone.

2) pay for and complete the online National Safety Council’s Defensive Driving Course at [Safetyserve.com/Uniontraffic](http://Safetyserve.com/Uniontraffic); This is the only course approved by the Court; and,

3) deliver by mail or in person the original Certificate of Completion **within 30 days of the court date** on the ticket. The Certificate of Completion should arrive within 7-10 days.

If the original Certificate of Completion is timely received, the traffic case will be dismissed and no record of the case will be submitted to Ohio BMV.

**Eligibility:** To be eligible to participate in this program, you must:

- not hold a CDL (49 CFR 384.226);
- not had any moving violations in the past 365 days;
- not participated in this Program within the past two years;
- had insurance on the date and time of the offense; and,
- was not travelling more than 20 miles over the speed limit

If you do not timely file the original Certificate of Completion, your case(s) will be processed as a waiver of your right to trial and a guilty plea to the offense(s) charged in the ticket and the guilty plea will be reported to Ohio BMV and any applicable points assessed.

Please remember – the amount of the fines and costs CANNOT BE PAID ONLINE and must be paid with the filing of this Application

**APPLICATION FOR TRAFFIC SAFETY DIVERSION PROGRAM**

**The Fines/costs must be paid with the filing of this form and cannot be paid online or over the phone**

Under the penalties of perjury and falsification I state that I can answer yes to ALL of the following:

- I did not make payment for fines/costs online or by phone**
- I do not hold a commercial driver’s license (CDL) 49 CFR 384.226;
- I have not had any moving violations within 365 days of the date of this application;
- I have not participated in the Traffic Safety Diversion Program within two years of the date of this application;
- the vehicle that I was driving on the date and time of the offense(s) was covered by the required insurance; and
- I was not travelling more than 20 miles over the posted speed limit.

If paying with a credit/debit card, I state that my signature is my authorization for a credit/debit card charge on my account as detailed below.

Defendant’ Signature		Print Name
Ticket/Reference #	Court Date	Phone
Total Paid: \$ _____ (MasterCard/Visa/Discover)		
Method of Payment: <input type="checkbox"/> Money Order/Check <input type="checkbox"/> Credit/Debit Card		
Card Number _____		
CVV Number _____		Exp. Date _____

**NOT GUILTY PLEA**

Defendant’s Name	Ticket/Reference #	Court Date
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I plead not guilty to the charge in the ticket. I waive my right to have a trial on this/these charge(s) within 30 days (or as allowed by law). I understand that this Not Guilty Plea must be received by the Clerk’s Office by **4:00 P.M. on the business day before** the court date on the ticket. I understand that by completing this form:

- my case will be scheduled for a Bench Trial (in front of the Judge) and be required to appear at a later date;
- I will not be able to pay the fines/costs without coming to Court
- If I do not come to court on the scheduled date and time, a warrant for my arrest will be issued and additional costs and fees assessed**

Defendant’s Signature	Print Name
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JUDGE MICHAEL J. GRIGSBY

Marysville Municipal Court  
1250 West Fifth Street  
Marysville, Ohio 43040  
[municourt.co.union.oh.us](http://municourt.co.union.oh.us)

Monday – Friday 8:00 A.M. to 4:00 P.M.  
We are closed on all federal holidays, Good Friday,  
and the Friday after Thanksgiving

**Credit/Debit Card Payments can be made online at [www.municourt.co.union.oh.us](http://www.municourt.co.union.oh.us) or by phone at (877) 793-7938**

The date payment is due is the “Court Date” indicated on your citation. If your ticket does not require a personal appearance and you do not want to dispute the charge, you can avoid coming to court on the court date stated in the ticket/complaint by filing with the Court the completed “Waiver of Trial, Guilty Plea [etc.]” or by signing the back of the copy of your citation along with full payment (See next page). **Full payment must be received by 4:00 PM on the court date on your ticket/complaint or a \$25.00 late fee will be added.**

Payment can be made by:

- 1) By Credit/Debit Card (VISA, MasterCard, Discover) at [municourt.co.union.oh.us](http://municourt.co.union.oh.us), by phone at (877) 793-7938, in person, or by mail. There is an additional charge for payments made online or by phone.
- 2) By Personal check or Money Order (US only) made out to Marysville Municipal Court. These payments can be made in person, by mail or the “Deposit Box” at the address above;
- 3) Cash – at the Clerk of Court’s office.

This Guide is not legal advice. Neither this Court nor the Clerk’s Office can provide legal advice. The Court suggests that all persons who are charged in this Court contact an attorney.

(937) 644-9102 ☎ (937) 644-1228 (Fax)